



# Certification of Service as Register of Deeds



Please print or type in black ink.

## Section A. This employee recently applied for retirement.

FIRST NAME	MI	LAST NAME	SUFFIX	SSN
MAILING ADDRESS				MEMBER ID
CITY	STATE	ZIP CODE	TELEPHONE NO.	DATE OF BIRTH
RETIREMENT SYSTEM			EFFECTIVE RETIREMENT DATE	

## Section B. Employer Certification

This section should be completed by the county with which the service as Register of Deeds was performed.

Dates of service as Register of Deeds. **(Do not include service as Assistant or Deputy of Register of Deeds.)**

From \_\_\_\_\_ to \_\_\_\_\_  
Month/Yr Month/Yr

From \_\_\_\_\_ to \_\_\_\_\_  
Month/Yr Month/Yr

Last regular annual salary received as a Register of Deeds.

\$ \_\_\_\_\_

You must certify the retiring Register of Deeds' (ROD) service and compensation as an ROD. ROD retirement calculations cannot begin until this form has been properly completed and return to the Retirement Systems Division.

## Section C. Certification

I certify that I have examined the personnel and payroll records of the county and such records reflect the service and compensation paid to the above-named Register of Deeds. By signing below, I hereby certify the accuracy of the information and amounts provided.

CONTACT FIRST NAME	CONTACT LAST NAME	POSITION TITLE	
EMPLOYER/AGENCY			UNIT NO.
E-MAIL ADDRESS		TELEPHONE NO.	FAX NO.

Employer Contact's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Section D. Please submit this form by mail or fax.

Please complete this form and return to the address below promptly for processing.

N.C. Department of State Treasurer, Retirement Systems Division  
3200 Atlantic Avenue, Raleigh, North Carolina 27604  
919-814-4590

www.myNCRetirement.com

6ROD

REV 20220519

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